

Committee(s):	Date(s):
Culture, Heritage and Libraries	1 July 2013
Subject: Revenue Outturn 2012/13	Public
Report of: The Chamberlain and The Director of Culture, Heritage and Libraries	For Information

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2012/13 with the final agreed budget for the year. Overall total net expenditure during the year was £17.610m, whereas the total agreed budget was £19.891m, representing a decrease in net expenditure of £2.281m. The underspend on the Director's local risk was £0.769m.

Summary Comparison of 2012/13 Revenue Outturn with Final Agreed Budget

	Final Approved Budget £000	Revenue Outturn £000	Variation Increase/ (Reduction) £000	Variation Increase/ (Reduction) %
Local Risk				
Director of Culture, Heritage and Libraries	8,463	7,694	(769)	(9.1)
City Surveyor	315	174	(141)	(44.8)
Total Local Risk	8,778	7,868	(910)	(10.4)
Central Risk				
Director of Culture, Heritage and Libraries	6,578	6,632	54	(0.8)
Total Central Risk	6,578	6,632	54	(0.8)
Capital & Support Services	4,535	3,110	(1,425)	(31.4)
Overall Totals	19,891	17,610	(2,281)	(11.5)

The Chief Officer has submitted requests to carry forward the eligible £500,000 local risk underspend, and these requests will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

Recommendations

It is recommended that this revenue outturn report for 2012/13 and the proposed carry forward of underspends to 2013/14 are noted.

Main Report

1. Actual net expenditure for your Committee's services during 2012/13 totalled £17.610m, an underspend of £2.281m compared to the final approved budget of £19.891m. A summary comparison with the final agreed budget for the year is tabulated below. In this and subsequent tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

Culture, Heritage and Libraries Committee – Comparison of 2012/13 Revenue Outturn with Final Agreed Budget

	Final Agreed Budget £000	Revenue Outturn £000	Variation Increase/ (Decrease) £000	Variation Increase/ (Decrease)) %	
LOCAL RISK					
Director of Culture, Heritage and Libraries					
City Fund					
City Business Library	940	946	6	0.6	
Barbican & Community Libraries	1,876	1,779	(97)	(5.2)	2
Guildhall Library & Bibliographical Services	884	892	8	0.9	
Central Management	468	487	19	4.1	
Heritage Services	3,837	3,814	(23)	(0.6)	
Visitor Services & City Information Centre	625	623	(2)	(0.3)	
Lower Thames Street*	14	10	(4)	(28.6)	
Total City Fund	8,644	8,551	(93)	(1.1)	
City's Cash					
Monument	(90)	(125)	(35)	(38.9)	3
Mayoralty & Shrievalty*	97	83	(14)	(14.4)	
Total City's Cash	7	(42)	(49)	(700.0)	
Bridge House Estates					
Tower Bridge Tourism	(188)	(815)	(627)	(333.5)	4
Total Bridge House Estates	(188)	(815)	(627)	(333.5)	
Total City Surveyor	315	174	(141)	(44.8)	5
TOTAL LOCAL RISK	8,778	7,868	(910)	(10.4)	
TOTAL CENTRAL RISK	6,578	6,632	54	0.8	
CAPITAL & SUPPORT SERVICES	4,535	3,110	(1,425)	(31.4)	6
OVERALL TOTALS	19,891	17,610	(2,281)	(11.5)	

*These budgets are held by the Director of Culture, Heritage and Libraries but relate to building maintenance work and as such any underspend relates to the City Surveyor and cannot be carried forward by the Director.

Reasons for Significant Variations

2. The underspend in Barbican and Community Libraries of £97,000 mainly relates to posts being held vacant while the new Artizan Street Library and Community Centre was being finalised. In addition, the City of London was able to successfully reclaim some costs under the Section 106 scheme.
3. The Monument underspend of £35,000 was a result of a reduction in utilities, rates and salary costs for the year, in addition to an increase in ticket income which has led to an overall increase in actual income above budget of 4%.
4. Tower Bridge Tourism underspend of £627,000 is mainly due to the excellent performance in generated income in respect of the increased number of visitors to the Exhibition and the number of events hosted at the Bridge venues (£402,000) and significant slippage of improvement works commenced in 2012/13 (£218,000).
5. The City Surveyor's underspend of £141,000 relating mainly to the Additional Works Programme projects being rephased over the future years of the schemes. The programme is approved over a 3 year period and the budget is phased over the life of the programme. Any underspend is rolled over to subsequent years. The phasing of these projects is reported to the Corporate Asset Sub Committee on a quarterly basis.
6. The £1,425,000 underspend in recharges is mainly due to a lower level of capital charges due to net revaluation gains on properties such as the Guildhall Art Gallery. Capital charges have a corresponding contra entry in the Finance Committee's accounts. Consequently these charges have no overall impact on City Fund net expenditure. Other support services were underspent by £138,000 largely due to lower than budgeted running costs of the Guildhall Complex.

Local Risk Carry Forward to 2013/14

7. The Director of Culture, Heritage and Libraries has a local risk underspend of £769,000 on activities overseen by your Committee. As a result of these activities the Director is proposing that the maximum available balance of £500,000 of his overall underspend be carried forward, all of which relates to activities overseen by your Committee. The following purposes are proposed: -
 - purchase server and equipment to enable users in City Business Library and Guildhall Library to self-serve their bookings of internet terminals (currently involves staff intervention): **£9,000**
 - purchase new hybrid electric van for Barbican & Community Libraries – essential as their existing vehicle has broken down beyond repair: **£20,000**

- replace phone handsets in Barbican Library enabling direct linkage with Guildhall network – reduces costs as it will reduce use of external lines to make calls: **£1,000**
- install security improvements in the strongrooms and basement storage areas in Guildhall which protect the most valuable items from the City's collections: **£18,000**
- purchase new collection management system for Guildhall Art Gallery (has been discussed and agreed in principle via IS Projects Sub-Committee): **£36,000**
- purchase TV screen for reception area in Guildhall/City Business Library, to display daily events: **£1,000**
- replace the old and disfigured tiles in the public toilets for Guildhall/City Business Library, the subject of many complaints: **£3,000**
- new ticketing and retail management system at Tower Bridge: **£50,000**
- complete redevelopment of South Tower level 3 storage space at Tower Bridge: **£73,000**
- replace sound equipment in walkways and Engine Rooms at Tower Bridge: **£9,000**
- refurbish North Tower Mess Rooms at Tower Bridge: **£27,000**
- create new entry/exit point at Tower Bridge for the South lift: **£70,000**
- replace floor tiling at Tower Bridge in the South Tower level 1 toilets: **£20,000**
- refashion the ticket office at Tower Bridge: **£163,000**

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